



**NIAGARA TOBACCO ASSET
SECURITIZATION CORP.**

**175 Hawley Street
Lockport, NY 14094-2740**

**MEETING OF THE
BOARD OF DIRECTORS**

DATE: March 28, 2019
TIME: 12:00 p.m.
PLACE: Shamus Restaurant
98 West Avenue
Lockport, NY 14094
PHONE: 439-7018 (Karen)

BOARD OF DIRECTORS AGENDA

1. Call to Order
2. Approve minutes of December 13, 2018.
3. Treasurer's report as of December 31, 2018 and March 15, 2019.
4. New Business:
 - A. Election of Officers

Nominations:

President:
Vice President:
Secretary/Treasurer:

Elections:

President
Vice President:
Secretary/Treasurer

Telephone: (716) 439-7018

Fax :(716) 439-7021

Email: niagaratobacco@yahoo.com

- B. Appointment of Committees:
 - (1) Audit/Finance Committee
 - (2) Governance Committee
- C. Review of annual accounting – Scott Cain of Wittlin, Cain & Dry
- D. Review of Annual Financial Audit - Tom Malecki of Drescher & Malecki
- E. Evaluation of Board Performance
- F. Assessment & Effectiveness of Internal Controls
- G. Report-Operations and Accomplishments
- H. Authority Measurement Report
- I. Review of By-Laws
- J. Approval to submit the following reports through PARIS:
 - (1) Annual Financial Audit Report
 - (2) Annual Procurement Report
 - (3) Annual Financial Report
 - (4) Annual Investment Report
- K. Old Business:

Respectfully,

Karen S. Castle
Secretary/Treasurer
March 8, 2019