



APPLICATION FOR PUBLIC ACCESS TO RECORDS

"Freedom of Information Law" (FOIL) Request

NIAGARA COUNTY LEGISLATURE

Niagara County Courthouse, 175 Hawley Street
Lockport, NY 14094-2740

TO: RECORDS ACCESS OFFICER

DATE: _____

DEPARTMENT (DIVISION): _____

NAME Mr. / Mrs. / PHONE
(Please Print) Ms. / Miss NUMBER ()

BUSINESS NAME (For Niagara County employees, name of employing agency)

MAILING ADDRESS

I wish to inspect the following record(s): (PLEASE FULLY IDENTIFY)

SIGNATURE:

STOP HERE - FOR OFFICE USE ONLY

APPROVED - You may see and/or copy this (these) record(s) as follows:
DATE: _____ TIME: _____ PLACE: _____

- DENIED - For the reason(s) checked below:
- Confidential disclosure
 - Part of investigatory files
 - Unwarranted invasion of personal privacy
 - Record is not maintained by this agency
 - Exempted by statute other than the Freedom of Information Law
 - The Freedom of Information Law does not provide access to this information
 - Primary source of information is _____
 - Record to which this agency is legal custodian cannot be found
 - Other (specify) _____

SIGNATURE (Records Access Officer)

DATE

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