



**NIAGARA COUNTY
CIVIL SERVICE**
111 Main Street, Suite G-2
Lockport, New York 14094

William M Paterson
Personnel Officer
(716) 438-4071

TO: NIAGARA COUNTY CIVIL SERVICE

Dear Personnel Officer:

Be advised that I _____ request permission for a
voluntary demotion from my position as a _____ in the
_____ department to a position of _____
in the _____ department.

Incumbent's Signature

Be advised that I approve the above mentioned voluntary demotion effective

_____.

Appointing Authority's Signature

Appointing Authority's Title

_____ Approved

_____ Disapproved

_____ Effective Date of Voluntary Demotion

_____ Dated
William M Paterson
Niagara County Personnel Officer