



## Niagara Communities Comprehensive Plan

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### Stakeholder Communities Plan Steering Committee Meeting #4 Detailed Agenda May 28, 2008

#### Topic – County Services, Facilities & Infrastructure

##### I. Introduction of Topic, Maps & Instructions (5 minutes)

The break out session will involve dividing the municipalities within the County into five (5) planning sub-region discussion groups. CHA will provide the list of municipalities in each group. Each group will include about 3 or 4 stakeholder community representatives and varying numbers (ideally about 4-6) of other stakeholder groups invited to participate in the discussions.

Each group will assign a leader, a note taker, and a spokesperson as has been done in previous meetings. Leaders will be responsible for making sure that the discussion stays on topic and schedule. CHA will facilitate each group's discussions as needed. Note takers need to accurately reflect what is discussed in the group and will be responsible for the lists described below. A spokesperson will be asked at the conclusion of the breakout session to summarize what was discussed and concluded in each group.

**NOTE: Refer to the map provided that identifies County buildings, County parks, County roads and County bridge locations as well as accompanying information on County Departments and services provided.**

##### II. Break-out Session (total for this session 25 minutes)

###### Discussion Question #1 (20 minutes)

*Based on your experiences and knowledge of your community what do you consider to be the most pressing **issue or challenge** facing your community today ***relative to County services, County facilities or County infrastructure?*** Do not consider your sub-region at this time, only your community and refer to some consideration points below to help with the discussion.*

Each group should provide the following:

- Create an overall list of the issues and challenges identified by your group.
- Identify the top three issues and challenges as voted on by your group that represent shared issues or challenges with other communities in your planning sub-region.

## Some Points to Consider

1. Think about what types of County-provided services (social services, health services, economic development, public works, public safety, courts, emergency services, education, employment and training, election services, etc.) are available and important to you and your community and whether there are any issues relative to the need for:
  - Additional services
  - Access to services currently provided
  - Changes in services provided as a result of, for example:
    - Changes in your community's population
    - Changes in your community's economic base
    - "External" factors (including changes in technology, national/global trends, legislation, local providers, level of services provided by government, etc.)
2. Likewise, think about the types of County facilities and infrastructure that are available and important to you and your community and what issues there may be with the provision and/or maintenance of these facilities and infrastructure. Refer to the maps provided. The County is responsible for and maintains:
  - Administrative, service, and public safety buildings
  - 6 County parks (Oppenheim, Krull, Bond Lake, Royalton Ravine, West Canal Marina, and the County Golf Course)
  - 283 miles of roads, 89 bridges and 800 drainage culverts
  - Sewer, water and refuse districts

### **Discussion Question #2 (5 minutes)**

*What is the most significant **asset or opportunity** that currently exists in your community **relative to County services, facilities or infrastructure**? Again, do not consider your sub-region at this time, only your community and consider the same points above.*

Each group should provide the following:

- Create an overall list of the assets and opportunities identified by your group.
- Identify the top three assets and opportunities as voted on by your group that represent shared assets and opportunities with the other communities in your planning sub-region.

### **III. Reconvene as a Group to Summarize Discussions (45 minutes)**

The Plan Steering Committee members and invited stakeholders will reconvene at the end of the breakout session. Each of the five groups will be asked to provide a summary of their discussions, conclusions reached, and the lists of issues and opportunities that each group created. After each group has summarized their discussions, the Steering Committee members and stakeholders will discuss the common issues and opportunities among the communities and the five planning sub-regions.