

DEPARTMENT: ALL APPLICABLE
CLASSIFICATION: NON-COMPETITIVE
APPROVED: FEBRUARY 10, 2010

WATER MAINTENANCE PERSON II

DISTINGUISHING FEATURES OF THE CLASS: This class is responsible for performing duties of a higher degree than Water Maintenance Person and supervises the lower class positions in the department. Under general supervision, performs semi-skilled plumbing work in connection with the maintenance, repair and extension of a municipal water distribution system. The incumbent may act in place of a superior when assigned. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Maintains and repairs buildings and grounds of the department and equipment used in this work;
2. Reads and records all master meters as set up by department and maintenance of same;
3. Oversees and has responsible charge of the collection of water sample program for the County and State Health Department as set up by the chief water plant operator;
4. Operates equipment (such as back-hoe) for inspection of pipe lines for leaks and the equipment used for the repair;
5. Maintains time records and may designate work for department employees as assigned;
6. When assigned, acts as Clerk of the Works in this field on construction sites;
7. When assigned, assists in the production of an annual budget for the water department which is subject to review and approval by the Town Board;
8. When assigned, responds to and investigates complaints; resolves the problem; and/or refers it to a higher authority;
9. May transport heavy duty construction and maintenance equipment to a job site using a dump truck and trailer with a combined weight over 26,000 GVWR when assigned.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of practices, equipment and terminology involved in the construction, maintenance, and repair of water distribution system; good knowledge of proper safety measures necessary for this type of work; skill in proper maintenance of buildings and grounds; ability to maintain equipment used in this work; ability to understand written and oral instructions and relate same when assigned; ability to maintain records required by this class; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma **and** three (3) years of satisfactory experience in the construction and maintenance or service phases of a large water distribution system.

SPECIAL REQUIREMENTS:

1. In order to receive a temporary, provisional, or permanent appointment all candidates must undergo and pass a physical/fit test required under 29 CFR 1910 of the Occupational Safety and Health Administration Labor Code of Federal Regulations.
2. Possession of a valid New York State Motor Vehicle license to operate vehicles used in this position or an administrative letter indicating the position does not need the special requirement. A New York State Class A - CDL license is required for appointment in the Niagara County Water District.
3. For appointment in Niagara County Water District positions, candidates must be residents of the Niagara County Water District for at least one (1) month prior to appointment.