

DEPARTMENT: NORTH TONAWANDA PUBLIC WORKS
CLASSIFICATION: NON-COMPETITIVE - NYSCSC APPROVED 06/17/2010
APPROVED: JUNE 4, 2008

WASTEWATER MAINTENANCE HELPER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for assisting wastewater personnel in the repair, maintenance and operations of wastewater lift stations and sanitary and storm sewer lines and structures. The incumbent performs manual work in a variety of preventative maintenance, repair and installation activities in the extension, maintenance and repair of the municipal storm and sanitary wastewater collection system. Employees may also be assigned other duties in the department including the operation of specialized motor equipment in performance of assigned tasks. The work is performed under the direct supervision of a higher-level supervisor. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Assists higher-level wastewater personnel in the repair, maintenance and operations of wastewater lift stations and sanitary and storm sewer lines and structures;
2. Assists higher-level wastewater personnel in the operation of sewer cleaning and televising machines and equipment;
3. Operates air compressors, jack hammers, tampers, portable pumps and generators, drills, saws and other such tools related to wastewater repairs, maintenance and operations;
4. Uses shovels, rakes, hammers and other hand tools in the construction and repair of maintenance activities;
5. Paints, cleans and performs yard work at lift station sites;
6. Mixes and prepares concrete, mortar, and grout for manhole and catch basin construction and repairs;
7. Responds with higher-level wastewater personnel to emergency calls;
8. Sets up traffic work zone controls;
9. Cleans equipment and tools;
10. Removes catch basin grates and manhole covers for maintenance operations;
11. Sets up portable pumps;
12. Assists in raising and lowering manholes for paving purposes.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Working knowledge of the common practices, principles, terminology and safety precautions used in the maintenance and extension of a municipal sewage collection system; working knowledge of the use of tools and equipment required in the construction and repair of a municipal sewage system; ability to perform heavy manual labor for extended periods, occasionally under adverse weather conditions; ability to lift heavy objects in excess of fifty (50) pounds; ability to operate a variety of motor equipment; ability to understand and carry out oral and written instructions; ability to work safely in construction zones and around electrical and rotating equipment; willingness to report for emergencies; willingness to perform routine manual tasks; willingness to work under all weather conditions and under disagreeable conditions including foul odors and dirt; willingness to comply with safety training requirements; physical endurance; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

One (1) year of full-time paid experience performing manual labor tasks.