

**DEPARTMENT:** DEPARTMENT OF PUBLIC WORKS  
**CLASSIFICATION:** NON-COMPETITIVE/PENDING NYSCSC APPROVAL  
**APPROVED:** MAY 31, 2013

**ROAD MAINTENANCE MECHANIC**  
**(North Tonawanda)**

**DISTINGUISHING FEATURES OF THE CLASS:** This is manual work that involves participating in and leading the construction and maintenance of roads. Work is performed under the general supervision of the Assistant Superintendent and Superintendent of Public Works. An incumbent leads and oversees the work of Laborers and Motor Equipment Operators. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

1. Leads activities of assigned Laborers and Motor Equipment Operators in this work and acts as concrete finisher;
2. Repairs and installs lawn areas disturbed by construction or snow plowing operations and directs activities of assigned Laborers and Motor Equipment Operators in this work;
3. Repairs and installs mailboxes, railing, siding, glass and masonry damaged by snow plowing, construction or forestry operations;
4. Repairs and installs roadway guard rails, culvert bulkheads and other roadside structures;
5. Performs and assists in culvert installations and repairs including associated welding and cutting of pipe, painting, plumbing, carpentry, concrete and masonry work;
6. Removes, repairs, and constructs concrete flatwork, curbing and other concrete structures;
7. Cleans and maintains tools used in performance of duties;
8. Orders materials and maintains records of materials used;
9. Assists Building Maintenance Mechanic with repairs to buildings and building mechanical, plumbing and electrical systems;
10. Operates trucks and heavy equipment in the performance of duties.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of general road repair practices; good knowledge as a concrete finisher; working knowledge of the tools and materials used in carpentry, plumbing, electrical, concrete and masonry work and landscaping; ability to follow and understand oral and written instructions; ability to safely operate large motorized equipment; manual dexterity; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Two (2) years paid experience as a concrete finisher. Part-time experience will be pro-rated.

**SPECIAL REQUIREMENT:**

Possession of the appropriate Motor Vehicle Operator license.