

DEPARTMENT: ALL APPLICABLE
CLASSIFICATION: NON-COMPETITIVE
APPROVED: APRIL 17, 2017

LAUNDRY WORKER

DISTINGUISHING FEATURES OF THE CLASS: Cleans and reconditions linen and other fabrics in a laundry. This is routine work involving responsibility for the regular and correct performance of tasks assigned. Duties require some knowledge of laundry machines and appliances and familiarity with the uses of laundry materials and equipment. Work is performed under continual supervision and the finished product is carefully examined for adherence to work standards. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Sorts articles sent to laundry;
2. Launders and inventories towels, cleaning rags, mop heads, micro fiber pads and other articles;
3. Mangles sheets, pillow cases and similar articles;
4. Folds and sorts linen, towels and clothing and arranges for their proper distribution;
5. Places linens in the tumbler and dryer;
6. Performs routine cleaning tasks as required including dumping trash;
7. When assigned at the Niagara County Jail, picks up and delivers clothing to the inmate population and conducts inventory procedures for inmate clothing, linens, etc.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of laundry methods and operations such as washing, ironing and folding of articles by hand or machine; working knowledge of the use of common laundry cleaning appliances and materials; skill in performing simple laundry tasks; ability to understand and follow simple oral and written directions; strength and physical stamina; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma.

NOTE:

For appointment to the Niagara County Sheriff's Office a nominated candidate must undergo a background check.