

DEPARTMENT: TOWNS & VILLAGES
CLASSIFICATION: NON-COMPETITIVE
APPROVED: MAY 28, 1985

FIRE INSPECTOR PART-TIME

DISTINGUISHING FEATURES OF THE CLASS: Makes inspections of buildings for compliance with the fire prevention ordinance, local law or code. This work involves the inspection of buildings for compliance with the fire prevention ordinance and the building code. The position entails responsibility for inspecting premises believed to harbor fire hazards and endeavoring to effect correction thereof. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Inspects buildings and structures and notes general condition and safety for continued use;
2. Inspects buildings in the process of construction in order to ascertain compliance with building code requirements;
3. Investigates complaints of fire hazards and endeavors to correct irregularities;
4. Maintains records and issues reports of investigations.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of modern practices, materials, and tools used in building construction; some knowledge of state and local building codes; thorough knowledge of local fire laws; ability to gain the cooperation of others; firmness with courtesy; tact; good judgment. Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a New York State equivalency diploma:

AND: 1. One (1) year of experience in building construction activities;

OR: 2. Four (4) years as a volunteer fireman;

OR: 3. Two (2) years as a full-time paid fireman.

SPECIAL REQUIREMENTS: It is required by Executive Law, Section 159-d that "Code Enforcement Personnel" charged with enforcement of building or fire codes must satisfactorily complete a certified code enforcement training course or equivalent lent course as accepted by the State Fire Administrator. Time required to satisfy training requirements:

Employee working less than 10 hours per week ----- 36 months

Employee working 10-20 hours per week ----- 24 months

Employee working over 20 hours per week ----- 18 months