

DEPARTMENT: HEALTH
CLASSIFICATION: COMPETITIVE
APPROVED: JULY 27, 2015

FLSA Status: Exempt/Administrative 1/4/2010

DIRECTOR OF ENVIRONMENTAL HEALTH

DISTINGUISHING FEATURES OF THE CLASS: This position involves the responsibility for planning, organizing and directing a county-wide environmental health program and the coordination of these services with similar activities in the State and Federal government. It includes considerable public and professional contact in order to promote understanding, acceptance and active support of program objectives. The work is performed independently under general direction of the County Public Health Director who reviews program plans and accomplishments through report and conferences. Performs highly responsible administrative and professional engineering work in planning and directing the county-wide programs in Environmental Health Services. Does related duties as required.

TYPICAL WORK ACTIVITIES:

1. Plans, organizes and directs a county-wide program of environmental health and coordinates that program with the State Health, Federal Health and Environmental Conservation Programs;
2. Plans, develops and organizes new or expanded environmental health programs;
3. Prepares technical reports including recommendations;
4. Principal advisor to the Public Health Director in all matter relating to the environmental health services;
5. Directs and participates in the recruitment, selection, and development of a diversified staff;
6. Prepares and supervises the preparation of the budget and supervises the projection of budget and personnel needs;
7. Formulates public health engineering and environmental health policies;
8. Directs public health engineering investigations of disease outbreaks;
9. Supervises and enforces the County and State Public Health Laws, Sanitary Codes and Environmental Conservation Laws.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Extensive knowledge of the principles and practices of administration of public health engineering and environmental health programs; extensive knowledge of all County, Federal, and State Health Laws and regulations relating to public health and to the overall program of environmental health services; ability to plan and direct the work of a group of employees performing a variety of professional, technical and clinical functions; ability to plan, organize and direct programs and other activities related to environmental health services, and to integrate the activities of those programs with the total public health program; ability to direct the preparation of accurate and concise scientific and technical reports; ability to maintain effective working relationships with subordinates, industrial and public officials and the general public. Physical condition commensurate with the requirements of the position.

MINIMUM QUALIFICATIONS:

PROMOTIONAL QUALIFICATIONS: Three (3) years of permanent competitive status as a Principal Public Health Engineer or five (5) years of permanent competitive status as a Supervising Public Health Engineer in the Niagara County Health Department immediately preceding the date of examination.

OPEN COMPETITIVE QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma

AND: 1. Graduation from a university or school of recognized standing with a Bachelor's Degree in engineering and five (5) years of satisfactory public health engineering experience as a Supervising Public Health Engineer in New York State, or as a Sanitary Engineer in the State Department of Health;

OR: 2. Eight (8) years of satisfactory sanitary or public health engineering experience, five (5) years of which must be with a Health agency in a position equivalent to that of a Senior Public Health Engineer in New York State or a Sanitary Engineer in the State Department of Health.

CONTINUED

DIRECTOR OF ENVIRONMENTAL HEALTH CONTINUED

SPECIAL REQUIREMENT:

Possession of an active professional engineering license issued by the State of New York and certification as an Associate Public Health Engineer at the time of application and throughout the duration of employment.

DEFINITIONS: Per section 11.90 of the New York State Sanitary Code

The term **natural science** shall mean a science such as biology, chemistry or physics that deals with the objects, phenomena, or laws of nature and the physical world. It shall include all physical and biological sciences.

The term **applied science** shall mean science based courses in environmental technology, sanitation technology, medical technology, public health, infection control or food science.

Environmental health encompasses the assessment and control of those environmental factors that can potentially affect health (World Health Organization). Environmental health includes, but is not limited to, the oversight of proper wastewater management, monitoring of hazardous waste sites and public water supplies, inspection of restaurants, hotels/motels, children's camps, mobile home parks, public pools and beaches, and controlling the spread of vector borne diseases.

NOTE: A master's degree in public or environmental health or a related field that includes completion of eighteen (18) graduate credits in coursework that encompasses the five core competencies of a public health education (Biostatistics, Environmental Health Services, Epidemiology, Health Policy and Management, and Social and Behavioral Sciences) may be substituted for up to two (2) years of the required environmental health experience.