

DEPARTMENT: SOIL & WATER DISTRICT
CLASSIFICATION: COMPETITIVE
APPROVED: JUNE 22, 2017

CONSERVATION DISTRICT INTERN

DISTINGUISHING FEATURES OF THE CLASS: This is seasonal work that involves responsibility for assisting in a variety of field activities to the District programs. The work is performed under direct supervision of a higher-level technical or professional employee. The work is designed to provide internship opportunities to area college students while providing the department with seasonal employees. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Assists in assessing road and stream crossings for aquatic connectivity;
2. Assists with Japanese knotweed eradication program;
3. Collects, prepares, and maintains records of data collection as required;
4. Assists with other District programs as required;

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Skills in utilizing required field equipment; ability to conduct low-risk, routine environmental assessments and investigations; ability to read maps and drawings; ability to solve arithmetic problems related to environmental inspections; ability to organize and maintain accurate records and files; ability to attend required training courses; ability to understand and follow oral and written instructions; ability to establish and maintain effective working relationships with others; ability and willingness to work primarily outdoors in extreme temperature and inclement weather; initiative and resourcefulness; physical condition commensurate with the demands of the job.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENT:

1. Candidates must currently be enrolled in college and must submit documentation verifying enrollment.
2. Possession of a valid New York State driver's license.