

DEPARTMENT: SCHOOL DISTRICTS
CLASSIFICATION: COMPETITIVE
APPROVED: DECEMBER 18, 2012

AVID SUPPORT – COLLEGE STUDENT

DISTINGUISHING FEATURES OF THE CLASS: This class of positions is designed to facilitate learning within the Advanced Via Individual Determination (AVID) elective class and work in extended day programming. The incumbent is responsible for listening to student group discussions and facilitating conversations about course content to enhance student learning and for assisting the AVID teacher with classroom support activities. The work in the AVID elective class is performed under the direct supervision of the AVID teacher. Work in the extended day program is performed outside of the AVID elective class and is supervised by the building administrators. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Sorts Tutorial Request forms into appropriate small groups based on student needs for support;
2. Working in small groups, listens to and moderates a discussion about the students' point of confusion with respect to topics;
3. Asks questions related to the topic to guide the students to their answer providing opportunities for higher level thinking and to foster learning in a discussion format rather than a lecture;
4. Encourages other students to share ideas about the topic to facilitate cooperative learning;
5. Serves as role model for the students in the AVID classroom;
6. Assists the teacher by reviewing the students' binders for organization;
7. Communicates with the teacher about the students' learning and ideas to support greater achievement by the students.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of education principles and practices utilized in a classroom to foster higher level learning; working knowledge of primary and college education opportunities; good listening and communication skills; good organizational skills; ability to listen and ask questions to facilitate group communication; ability to work well with others and encourage learning; ability to establish and maintain appropriate relationships with students; ability to motivate others; ability to review student work for completeness and organization; ability to act as a role model to students; willingness to help students; interest in teaching others; sound judgment and moral character; tact; courtesy; integrity; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma **and** current enrollment in an undergraduate program at a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees.